



राजस्व विभाग Department of Revenue
केन्द्रीय अप्रत्यक्ष कर एवं सीमा शुल्क बोर्ड
Central Board of Indirect Taxes and Customs
केन्द्रीय कर, केन्द्रीय उत्पाद शुल्क और सीमा शुल्क मुख्य आयुक्त का कार्यालय
Office of the Chief Commissioner of Central Tax, Central Excise and Customs
तिरुवनन्तपुरम क्षेत्र Thiruvananthapuram Zone
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C.No.GCCO/TECH/24/2025/ADC/JC

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Sub:-Constitution of Grievance Redressal Committee for redressal of taxpayer grievances on GST matters -Reg

Attention is invited to the 38th meeting of the GST Council held on 18.12.2019 wherein GST Council has approved constitution of 'Grievance Redressal Committee' at Zonal/State level to tackle grievances of taxpayers on GST related issues of specific/ general nature.

2. Accordingly, a Grievance Redressal Committee is being formed in the State of Kerala which shall comprise of the following members:

Sl. No.	Name of the Member Shri/Smt.	Designation & Organization	Contact No.	E-mail
1	A.N.Puram Sivakumar	President, TCPAK State Committee	<u>98460 50083</u>	<u>anpuramesskay@gmail.com</u>
2	P. Venkitarama Iyer	State President, Confederation of All India Traders (CAIT)	94471 44098	caitkerala@gmail.com
3	Athul S	Assistant Manager, Kerala Startup Mission	<u>81118 76745</u>	athul@startupmission.in
4	Chev. C.E. Chakkunny	State President, Consumer Goods Distributor's Assn.	9847412000	<u>Chev.chakkunny@gmail.com</u>
5	M.C. Rajeev	Asst. Director & Head, Federation of Indian Export Organizations	9895598009	<u>rajeev@fiec.org</u>
6	Roy Peter	Chairman, CREDAI Kerala	0484-2951052	credaikerala@gmail.com
7	CA Sailendranatha Pillai	Tax Consultant, KCCI	9567867516	<u>kssailendranath@gmail.com</u>

8	Adv. Sirajudheen Ellathodi	Secretary, Calicut Chamber of Commerce and Industry	9946000025	sirajudheen@popularonline.in secretary@calicutchamber.com
9	CA Nikhil R Kumar	Chairman, ICAI Thiruvananthapuram Branch, Institute of Chartered Accountants of India	8281848909	trivandrum@icai.org
10	Adv. P S Joseph	State President, Kerala Tax Practitioner's Association	9447522865	psjoss@gmail.com
11	A. Nizarudeen	State President, The Kerala State Small Industries Association	9496360300	kssiastate@gmail.com
12	E.S Biju	State Secretary, Kerala Samsthana Vyapari Vyavasayi Samithi	9447421185	vyaparimandiramtvpm@gmail.com
13	Varghese Kannampally	State President, Govt Contractors Association	9447115696	vkannampally@gmail.com
14	CMA Pranav Jayan	Secretary, The Institute of Cost Accountants of India, Trivandrum Chapter,	8921497371	cmpranavae@gmail.com
15	Justin Palathra	State President, All Kerala Gold and Silver Merchants Association (AKGSMA)	9847033617	josephpc03@gmail.com
16	Subair Kolakkadan	Vice President, Kerala State Cement Dealers Welfare Association		kscdwa@gmail.com
17	Adv. Jafferli Sulaiman	Chairman, All India Federation of Tax Practitioners (AIFTP), Southern Zone	9447303303	advjafferli@gmail.com , aiftpszone@gmail.com
18	S N Raghuchandran Nair	President, Trivandrum Chamber of Commerce and Industry	9847060000	chambertvm@gmail.com
19	K.M John	Secretary-Taxation Convenor, Kerala Merchant's Chamber of Commerce (KMCC)	9388615532	keralamerchants@gmail.com
20	S.S. Manoj	State President, Kerala Vyapari Vyavasayi Ekopana Samithi	9895696000	kvvesstate@gmail.com , ssmanojrules@gmail.com

		(KVVES)		ail.com
21	Sundararaj Ponnusamy	South India Motor Transporters Association (SIMTA)	9360803535	sundarraaj@subham.co.in
22	Johnson K A	State Chairman, Builders Association of India	9447050026	Bai.keralastate@gmail.com , johnsonka131@yahoo.com

3. Ex-officio Members:

1. The Chief Commissioner, Central Tax: Co-Chair.
2. The Commissioner, State Tax: Co-Chair.
3. The Commissioner, CGST, Trivandrum.
4. The Special Commissioner, State Tax.
5. Additional/Joint Commissioner of Central Tax and State Tax as Secretaries of the GRC.
6. Nodal Officers of IT Grievance Redressal Cell of Central Tax and State Tax
7. Kerala State Representatives from GSTN

4. Functions and mandate of the Committee:

- (i) Examining and resolving all the grievances and issues being faced by the taxpayers, including procedural difficulties and IT related issues pertaining to GST, both of specific and general nature.
- (ii) Referring any issue requiring a change in Act/Rules/Notification/Form/Circular/ Instruction, etc., to the GST Council Secretariat and the relevant Policy Wing of the CBIC.
- (iii) Referring any matter related to IT related issue pertaining to GST Portal, to GSTN.

Whenever a GST policy related issue is referred by a GRC, the concerned Policy Wing of CBIC would examine the said policy issue and if required, would process the same for placing it before the GST Council for its consideration/approval. Likewise, if the matter is related to IT related issue pertaining to GST portal, the same would be resolved by GSTN in a time bound manner, preferably within one month.

5. Term of the Committee

The Grievance Redressal Committee will be constituted for a period of two (2) years and the term of each member so nominated shall likewise be for a period of 2 years. Any member of the Committee who is absent for 3 consecutive meetings, without adequate reasons, will be deemed to have been withdrawn from the Committee and his place will be filled by fresh nomination by the Principal Chief Commissioner/Chief Commissioner of Central Tax in consultation with the Commissioner of State Tax.

6. Periodicity of Meeting of the Committee

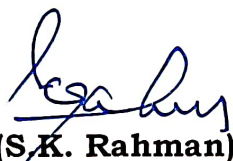
The Committee shall meet once every quarter or more frequently as decided by the Co-chairs.

7. Mechanism of Working of the Committee:

The stakeholders will send their grievances/suggestions to the Secretary of the Committee, who shall place the same before the Committee. Further, the Secretary of the Committee shall also submit a quarterly progress report to the GST Council Secretariat as well as to the GST Policy Wing, CBIC.

It shall be the responsibility of the Co-chairs of the Grievance Redressal Committees to ensure timely entry of the grievances and updating the status of their disposal on the portal developed by GSTN. The nodal officers of GSTN, Policy Wings of CBIC and GST Council Secretariat will also be able to update status of action taken at their end. The details of action taken on all issues will be displayed on the portal, which shall be available for viewing to all stakeholders to check the status of the resolution.

Principal Chief Commissioner/Chief Commissioner of Central Tax Zone in consultation with Commissioner of State Tax shall ensure proper functioning of the Grievance Redressal Committee for effectively redressing the GST related grievances of the taxpayers.



(S.K. Rahman)

**Chief Commissioner of Central Tax,
Central Excise & Customs
Thiruvananthapuram Zone
(Co-chair)**



(Ajit Patil)

**Commissioner of State Tax
Kerala
(Co-chair)**

Copy to:

1. The Special Secretary, GST Council Secretariat, New Delhi.
2. The Principal Commissioner, GST Policy Wing, CBIC, New Delhi.
3. The Chief Commissioner, Central Tax, Central Excise & Customs, Thiruvananthapuram Zone.
4. The Commissioner of State Tax, Kerala.
5. The Commissioner, CGST, Thiruvananthapuram.
6. The Special Commissioner, State Tax.
7. Additional/Joint Commissioner of Central Tax and State Tax, Secretaries of the GRC.
8. Nodal Officers of IT Grievance Redressal Cell of Central Tax and State Tax
9. Kerala State Representatives from GSTN

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11. Shri P. Venkitarama Iyer, State President, Confederation of All India Traders (CAIT)
12. Shri Athul S, Assistant Manager, Kerala Startup Mission
13. Shri Chev. C.E. Chakkunny, State President, Consumer Goods Distributor's Assn.
14. Shri M.C. Rajeev, Asst. Director & Head, Federation of Indian Export Organizations
15. Shri Roy Peter, Chairman, CREDAI Kerala
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